



Professional Development Committee Report To the Annual General Meeting June 17, 2020

Report for the 2019/2020 Fiscal Year (Ended March 31, 2020)

The PD Committee has had a very productive year as the usage statistics below indicate. Faculty members participated in diverse and excellent in-house and short-term PD activities: conferences, independent research, workshops, and programs of study.

The faculty members who embarked on long-term activities have completed their projects for this fiscal year. Some have finished their long-term activities while others are in the midst of their projects so applied for the 2020/2021 fiscal year and were approved to continue.

Updated Professional Development Fund Guidelines

All PD application forms were revised in January 2019. Please be sure to use the latest forms since guidelines and forms are updated on a yearly basis in the Fall semester. This can be processed online and Laurence and Peg have been extremely helpful in this process. We will be adapting this process to make it easier to manage and apply for funds while reducing the contact points and paper needed during our previous process.

You can find the necessary information on the CCFA website under PD:
<http://camosunfaculty.ca/professional-development/>

Long-term funding:

Approved 13 applications for funding post-graduate credentialed courses/program applications or independent projects totaling \$132,485.69. With a number more that are being funded at present through Long-term funding.

In-house funding:

Approved 18 **In-House** applications and 90 **Pre-approved** In-house applications totaling \$78,054.84. This was an approximate 20% increase over the previous year.

Short-term funding:

Approved approximately 360 requests for funding totaling approximately \$447,114.84 that included conferences, field schools, workshops, professional fees, lectures, printed materials, courses and research projects.

Upcoming Meetings

The PD meetings to review applications are complete as of last Tuesday. There will be one summer meeting on July 21 to review applications. We alternated meetings between the two campuses last year and our meetings have been done through Teams since mid-March. We will continue to meet online until such time as regular meeting guidelines allow for it.

Current Professional Development Committee (CCFA Collective Agreement, p. 65)

PD Chair	Blair Fisher
Access	Elizabeth West
Arts & Science (2)	Larry Anthony & Neil Stubbs
Business	Stephen Scott
Health & Human Services	Miriam Curtis
Trades & Technology	Scott Li
TLS/CT/CE/IE/CO/ESD/CSEE(2)	Gwenda Bryan & Jacquie Conway
CCFA	Laura Hadwin
Administration (2)	Barb Severyn & Ken Kosik

Thank you

Many thanks and great appreciation to the PD Committee members who offer their time and valuable input on the CCFA faculty members' behalf. Many thanks and great appreciation to Peg Ford and Laurence Toffoletto who ensure that the complex process of navigating the PD applications runs smoothly: from the individual submissions, the fielding of questions from faculty, to the process through Finance for applicants' funding. They have worked incredibly hard when the COVID pandemic hit to reassure faculty and ensure a good process for the virtual transition of PD meetings.

Respectfully Submitted in Solidarity;

Blair Fisher

